

# AGENDA

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Cricklade Town Hall, High Street, Cricklade, SN6 6AE  
**Date:** Wednesday 28 September 2022  
**Time:** 6.00 pm

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Including the Parishes of: Broad Hinton, Winterbourne Bassett, Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham and Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:00pm. Refreshments will kindly be provided by Cricklade Town Council.**

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Please direct any enquiries on this Agenda to Matt Hitch (Democratic Services Officer), direct line 01225 718059 or email [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Allison Bucknell (Chairman)  
Cllr Bob Jones MBE, Cricklade and Latton (Vice-Chairman)  
Cllr David Bowler, Royal Wootton Bassett South & West  
Cllr Steve Bucknell, Royal Wootton Bassett East  
Cllr Mary Champion, Royal Wootton Bassett North  
Cllr Jacqui Lay, Purton

## **Recording and Broadcasting Information**

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## **Parking**

To find car parks by area follow [this link](#). Free parking is available on site.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p>1     <b>Networking</b></p>	<b>6:00pm</b>
<p>2     <b>Chairman's Welcome, Introductions and Announcements</b>  <i>(Pages 1 - 12)</i></p> <p>To welcome those present to the meeting. To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> <li>• Introduction to the Area Board's new officers.</li> <li>• Post 16 skills and participation.</li> <li>• Building Bridges Project.</li> <li>• Wiltshire Centre for Independent Living.</li> <li>• Annual Canvass.</li> <li>• Temporary Event Notices.</li> <li>• Ukrainian Refugee Update.</li> </ul>	<b>6:30pm</b>
<p>3     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>4     <b>Minutes</b> <i>(Pages 13 - 24)</i></p> <p>To approve the minutes of the previous meeting, held on 15 June 2022, as a true and correct record.</p>	
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6     <b>Spotlight on Parishes and Partners</b> <i>(Pages 25 - 44)</i></p> <p>To receive updates from our key partners, such as:</p> <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Dorset and Wiltshire Fire and Rescue – watch their latest video here: <a href="#">Fire Authority Update June 2022 - YouTube</a></li> <li>c. Army Welfare Service</li> <li>d. BaNES, Swindon and Wiltshire Integrated Care Board</li> <li>e. Jubilee Gardens</li> <li>f. Purton Community Fridge</li> <li>g. Horizon's College</li> <li>h. Community Liaison Committee for Hills Group</li> <li>i. Parish and Town Council</li> </ol>	<b>6:45pm</b>
<p>7     <b>Our Community Matters</b></p> <p>Updates from Area Board members, local working groups and the Strategic Engagement and Partnerships Manager.</p>	<b>7:10pm</b>

- 7a **Youth Forum**  
RWB and Cricklade Youth Forum Update – Cllr Allison Bucknell
- 7b **RWB&C Environmental Forum**  
RWB and Cricklade Environmental Forum update - Cllr Steve Bucknell
- 7c **Community Care Group** (*Pages 45 - 46*)  
RWB and Cricklade Community Care Group – Cllr Mary Champion and Cllr David Bowler
- 7d **Economy**  
High Street – Cllr Bob Jones MBE  
Household Economy – Cllr Jacqui Lay
- 7e **Area Board Action Plan Update** (*Pages 47 - 48*)  
To receive an update from the Strategic Engagement and Partnerships Manager.
- 7f **Community Safety Forum** (*Pages 49 - 50*)  
To receive updates from the recent meetings of the RWB&C Community Safety Forum.
- 8 **Local Highway and Footway Improvement Group (LHFIG)** (*Pages 51 - 58*) **7:45pm**  
To consider the recommendations arising from the LHFIG meeting of 7 September 2022 as follows:
- 1) To note the discussions and updates in the attached report.
  - 2) To close the following issues:
    - 11-21-11 – Broad Hinton, Elm Cross Junction safety measures.
    - 11-20-02/03 – Cricklade, effectiveness of crossings on High Street and Calcutt Street
  - 3) To move the following issues to the priority A list:
    - 11-22-1 - Lydiard Millicent, Greenhill Crossroads speed reduction.
    - 11-21-2 – Bradenstoke, dropped kerbs.
  - 4) To move the following issues to the priority B list:

- 11-22-16 – Cricklade – Chelworth Crossroads improvements.
- 11-22-2 – Lydiard Millicent, The Elms/Washpool speed reduction.

9 **Funding Applications** (*Pages 59 - 62*)

**8:00pm**

To consider applications to the Community Area Grants Scheme, as follows:

- Royal Wootton Bassett Rugby Club requesting £5,000 towards solar panels.
- Jubilee Gardens 1978 Ltd, requesting £5,000 towards a new greenhouse.

To consider the following application to the Older and Vulnerable People's Grants Scheme:

- Wiltshire Music Centre requesting £1,500 towards Celebrating Age Wiltshire.

To consider the following application to the Youth Grants Scheme:

- Cricklade Town Council requesting £2,915 towards Cricklade Local Youth Network.

10 **Get It Off Your Chest**

An open, public question and answer session to raise issues with your local representative (please note that if answers cannot be provided on the night, written responses will be provided after the meeting).

11 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Evaluation and Close**

**8:30pm**

To confirm the date of the next business meeting of the Area Board as 18 January 2023, at 6pm.



### Area Board Briefing Note – Post 16 Skills and Participation Offer

<b>Service:</b>	<b>Post 16 Skills and Participation</b>
<b>Date prepared:</b>	<b>8<sup>th</sup> August 2022</b>
<b>Further enquiries to:</b>	<b>Catherine Brooks – Employment and Skills Officer</b>
<b>Direct contact:</b>	<b>Catherine.brooks@wiltshire.gov.uk</b>

The Post 16 Skills and Participation team are on hand to support young people aged 16 – 17 years who are NEET (Not in Education, Employment or Training) or at risk of becoming NEET.

The EET (Education, Employment or Training) service will work 1-1 with young people to support them and help them understand the local offer, whether that is Sixth Form, College, Traineeships or Apprenticeships. Or other local programmes which offer employability support, confidence building, life skills, functional skills in Maths and English for example.

With the aim to re-engage them back into Education, Employment or Training.

You can find more information and how to refer a young person – or yourself on our Work Wiltshire website – [www.workwiltshire.co.uk/young](http://www.workwiltshire.co.uk/young)

The Work Wiltshire website also holds a vast amount of information around all things Employment and Skills, for the wider community, no matter your age for example apprenticeship information or for those with barriers to work and support for Ukraine refugees.

Follow our Social Media pages for fresh content and local opportunities.

Twitter - @WorkWiltshire

Instagram - @young\_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

[Catherine.brooks@wiltshire.gov.uk](mailto:Catherine.brooks@wiltshire.gov.uk)



## Area Board Briefing Note – Building Bridges, support available for unemployed/ not in education

<b>Service:</b>	<b>Employment and Skills</b>
<b>Date prepared:</b>	<b>18/8/22</b>
<b>Further enquiries to:</b>	<b>Emily Hughes, Team leader Building Bridges</b>
<b>Direct contact:</b>	<b>Emily.hughes@wiltshire.gov.uk</b>

The Building Bridges project continues to support those furthest from the workplace or with multiple barriers back towards the world of work, education or training. The team offer bespoke 1:1 support to help identify what barriers a person might have which are preventing them progressing and help plan ways to address these. They can even offer up to 12 weeks support once someone has entered employment/ education to ensure they have settled in and aid with transition.

Building Bridges can work with any Wiltshire resident aged over 15 (no upper age limit) as long as they have the right to work in the UK and are not currently in and employment / formal education.

The team are currently supporting a range of NEET (not in employment education and training) young people to identify what their plans for September and make steps towards engaging with that goal.

The project has recently seen a large increase in referrals for support for Ukrainian guests through the Family and Community Learning ESOL (English for speakers of other languages). We are working in close partnership with FCL to offer ongoing support to those completing their ESOL programme and help them access work or further training.

We are keen to work with local communities to reach those individuals whom we may not have reached yet and offer them the fantastic 1:1 support the team are able to provide.

Building Bridges is a partnership of organisations, led by Community First, that has come together to deliver the Building Better Opportunities Programme across Swindon and Wiltshire.

The project has received up to £8.4M of funding from the European Social Fund and The National Lottery Community Fund as part of the 2014-2020 European Structural and Investment Funds Growth Programme in England.

Support is free for those participating on the project.

Referrals can be made by a professional or self referral and can be made via the Website.

More information on the project can be found at: [www.buildingbridgessw.org.uk](http://www.buildingbridgessw.org.uk)



Wiltshire Centre for Independent Living is a Disabled People’s user led organization.

Our aim is to ensure that all people in Wiltshire can live the life they choose as valued members of their community.

We support people to live independently and well and to have a voice. Our main activities are:

- Supporting people who receive direct payment from Wilts Council to employ their own care
- Promoting PA opportunities, with a PA register and promotional events (PAs provide paid care and support so that people can live independently)
- Providing varied opportunities for disabled people to have a voice and co-produce local services.
- Supporting all our communities to be inclusive and welcoming through the Make Someone Welcome campaign
- Providing awareness raising sessions on disability issues and wider community development work
- Providing a community connector service, working alongside people in the community who want to get back to living well after they have experienced issues that have prevented this

We have several partners who commission us to do this work, including Wiltshire council, Wilts CCG and local Primary Care Networks (G.P practices)

All our work starts with this question: ‘what does a Good life look like to you and what do you need to live it’. We have used this question in our forums, consultations and all our 1:1 work, and we now have over 2000 responses from disabled people in Wiltshire. Disability is defined broadly and includes physical disability, dual sensory, mental health issues, learning disability and Autism.

The PowerPoint slide pack is a synthesis of all the responses to this question, providing a unique knowledge base for decision makers and planners. The messages are simple, yet we know that we aren’t achieving these things for all our residents. Please do use the findings in whatever way you find useful and contact us if you would like any further information/ conversations:  
[mary@wiltshirecil.org.uk](mailto:mary@wiltshirecil.org.uk)

Report author: Mary Reed

Organisation name: Wiltshire Centre for Independent Living

Date: 23/06/22



**Area Board Briefing Note – Annual Canvass**

<b>Service:</b>	<b>Electoral Services</b>
<b>Date prepared:</b>	<b>20 June 2022</b>
<b>Further enquiries to:</b>	<b>Caroline Rudland Head of Electoral Services</b>
<b>Direct contact:</b>	<b>elections@wiltshire.gov.uk</b>

Each year the statutory Annual Canvass process takes place between June - November. This is an audit to ensure the electoral register is accurate and all those people entitled to vote are registered.

Forms will be sent to all properties in July. We encourage everyone to check the information is correct and use the contact details on the form to update their details as appropriate, preferable by using the online or telephone service as this is a quicker and efficient option.

Some households will be **required** to respond where other households only need to if there is a change in the information shown on the form. Full details will be explained on the form.

If you can disseminate the information within your parishes, and encourage households to respond as soon as possible, it will save further reminders being sent.

The final process for those households that do not respond to the initial and reminder form, is to employ canvassers to door knock to encourage a response. This will take place during September.

However, hopefully the number of properties to door knock can be significantly reduced if households respond to the forms so, please encourage your communities to do so.



**Area Board Briefing Note – Temporary Events Notices**

<b>Service:</b>	<b>Place – Public Protection – Licensing</b>
<b>Date prepared:</b>	<b>7 September 2022</b>
<b>Further enquiries to:</b>	<b>Linda Holland, Licensing Manager</b>
<b>Direct contact:</b>	<b><a href="mailto:Linda.holland@wiltshire.gov.uk">Linda.holland@wiltshire.gov.uk</a></b>

At a recent Licensing Committee meeting Members requested a briefing to note for Area Boards to raise member and public awareness around the use and control of Temporary Events Notices under the Licensing Act 2003.

**What are Temporary Events Notices and how are they used:**

A Temporary Event Notice (TEN) is a standalone permission which permits licensable activities (sale of alcohol and regulated entertainment) for a short period of time., for a maximum of 168 hours (7 days) for any one event. They were introduced as part of the Government’s light touch approach to the regulation of licensable events.

A Temporary Event Notice may be used to cover outside functions, extensions to licensed hours for licensed premises, charity events, weddings, off sales at market, etc.

A TEN is not an application for a licence and the Council as Licensing Authority does not approve the application it merely permits the event.

**Who can apply for one ?**

Anyone over 18 years of age can apply for one, within certain restrictions

**Temporary Event Notices are subject to following restrictions:**

- no more than 20 events or 26 days to be granted for any premises / location within a calendar year ( increased for 2022/2023 following Covid)
- a **personal licence holder** may apply for a maximum of 50 events in a calendar year
- a **non-personal licence** may only apply for a maximum of 5 events in a calendar year
- no two temporary event notices can be applied for the same premise without a break period of 24 hours between events
- no more than 499 persons may attend at any one time, including all staff and performers
- no temporary event notice can exceed 168 hours / 7 days in time.
- any associate, relative or business partner of the premise user is considered to be the same premises user in relation to the restrictions.

If any of the limitations are exceeded the application will be rejected by the Licensing Authority. If the applicant still wants to go ahead with the event and there is sufficient time for the required legal process, they can apply for a premises licence or club premises certificate.

## ***There are two types of Temporary Events Notice***

### **Standard temporary event notices**

Served on the Licensing Authority and responsible authorities a minimum of 10 working days prior to an event, with the required fee of £21.

The 10 working days' notice does not include bank holidays or weekends and does not count the day the application is received or the day that the event starts.

### **Late temporary event notices**

A late temporary event notice is one served 5 - 9 days working days before the event. With the required fee of £21.

The 5 working days' notice does not include the day the notice is given or the day of the event. The same working day restrictions apply, it does not include bank holidays or weekends.

### **Number restrictions apply to late temporary events notices**

A personal licence holder is limited to **10 late** temporary event notices each calendar year and a non-personal licence holder is limited to **2 late** temporary event notices each year.

### ***Who can object to a temporary events notice?***

Only Wiltshire Police and the council's Environmental Pollution and Control Team in Public Protection can object to a temporary event notice if they consider the event would undermine any of the 4 licensing objectives as follows:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of children from harm.

The Licensing Team, the public and other public bodies are **not** permitted by the Licensing Act to have a view or object to any Temporary Events Notice.

Once a temporary event notice is submitted, both responsible authorities have a maximum of 3 working days to submit an objection to the Licensing Authority.

On a standard temporary event notice if an objection is received then the Licensing Authority will arrange a Licensing Sub Committee hearing to determine the notice. A hearing will take place to decide to approve, add conditions or reject the notice.

On a late temporary event notice, if an objection is received the temporary event notice will be rejected and a counter notice issued, and the event will not be authorised.

***What powers does the Licensing Authority have to stop a permitted temporary event once it has started?***

Licensing authorities have no power under the Licensing Act 2003 to stop permitted temporary events once they have started. A local authority may have powers under other legislation for example: to deal with a statutory nuisance.

***How many temporary events notices does the council receive annually?***

Year	Number	Explanation
2018	2210	
2019	2171	
2020	427	Impacted by Covid
2021	586	Impacted by Covid
2022	1234	Up to 7 <sup>th</sup> September

***Useful links***

[Temporary event notices - Wiltshire Council](#)

[Temporary Events Notice \(England and Wales\) - GOV.UK \(www.gov.uk\)](http://www.gov.uk)



# MINUTES

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Lyneham Primary School, Preston Lane, Lyneham, Chippenham  
SN15 4QJ  
**Date:** 15 June 2022  
**Start Time:** 6.00 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Matt Hitch (Democratic Services Officer), (Tel): 01225 718059 or (e-mail)  
[matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Bob Jones MBE (Vice-Chairman),  
Cllr David Bowler, Cllr Steve Bucknell, Cllr Mary Champion and Cllr Jacqui Lay

### **Wiltshire Council Officers**

Jane Vaughan (Community Engagement Manager)  
Dominic Argar (Assistant Multimedia Manager)  
Matt Hitch (Democratic Services Officer)

**Total in attendance: 21**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
30	<p><u>Networking</u></p> <p>Attendees enjoyed a networking opportunity.</p>
31	<p><u>Election of the Chairman</u></p> <p>The Democratic Services Officer sought nominations for the position of Chairman for the forthcoming year.</p> <p><b>Decision</b></p> <p><b>To elect Cllr Allison Bucknell as Chairman for the forthcoming year.</b></p>
32	<p><u>Election of the Vice-Chairman</u></p> <p>The Chairman sought nominations for the position of Vice-Chairman for the forthcoming year.</p> <p><b>Decision</b></p> <p><b>To elect Cllr Bob Jones MBE as Vice-Chairman for the forthcoming year.</b></p>
33	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman explained that there was a campaign underway to recruit more taxi drivers in Wiltshire. It was noted that Wiltshire Council regulated the fees for Hackney Carriage drivers and different rates were available in Swindon. However, it was stressed that good contracts were on offer, particularly to help with school transport in Wiltshire.</p> <p>It was reported that Wiltshire Council, working in collaboration with Swindon Borough Council, had launched a group-buying scheme for solar panels and battery storage. The deadline for registering for the scheme had passed the day before the meeting but it was possible that another round of the scheme might be launched.</p> <p>A number of Ukrainian refugees had been settled into the local area with host families. Two schemes are in place to resettle refugees, one of which allows Ukrainians already living in the UK to bring relatives over. The other is a sponsorship scheme where host families could get financial support. Gatherings for Ukrainian families to meet up are being held in Purton and Royal Wootton Bassett.</p> <p>The Chairman then reminded the Area Board that an online event would be held between 20 and 24 June to celebrate the fantastic work done by voluntary</p>

	<p>organisations across Wiltshire. Voluntary groups would have the opportunity to deliver live-streamed or pre-recorded presentations showcasing their organisation as well as the difference they make to Wiltshire's communities.</p> <p>Information about Wiltshire Council's positive conduct campaign had been distributed to town and parish clerks. The Chairman advertised that a webinar would be held on 7 July featuring Jackie Weaver, famous for removing councillors from an online meeting of Handforth Parish Council.</p>
34	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from the following:</p> <ul style="list-style-type: none"> <li>• Dean Hoskins – Dorset and Wiltshire Fire and Rescue</li> <li>• Neil Tidball – Dorset and Wiltshire Fire and Rescue</li> <li>• Inspector James Brain – Wiltshire Police</li> <li>• Cllr John Coole – Cricklade Town Council</li> <li>• Cllr Mark Clarke – Chairman of Cricklade Town Council</li> </ul>
35	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were confirmed as a true and correct record.</b></p> <p>The minutes were then signed by the Chairman.</p>
36	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
37	<p><u>Spotlight on Parishes and Partners</u></p> <p>Written updates were available in the agenda pack from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police (pg. 21-28)</li> <li>• Dorset and Wiltshire Fire and Rescue (pg. 29-34)</li> <li>• Healthwatch Wiltshire (pg. 35)</li> <li>• BaNES, Swindon and Wiltshire Clinical Commissioning Group (pg. 37-39)</li> <li>• Cricklade Town Council (pg. 41-42)</li> </ul> <p>A verbal update was also provided by the following partner:</p> <p><u>Royal Wootton Bassett Local Youth Network</u></p> <p>Sue Hughes from Royal Wootton Bassett Youth Network explained that their Monday night activity sessions were popular, attracting around 20 children. She reported that the recent economic climate had led to increased demand for their</p>

	<p>free school uniform scheme, so they were now delivering in a week what they used to do in a month. Councillors praised the work being done as part of the school uniform scheme and highlighted that a stall for St Bartholomew's Primary Academy uniform was being run on Friday.</p> <p>After updates had been received from partners, Cllr Steve Bucknell expanded on the written update from Wiltshire Police. He noted that Operation Scorpion would be taking place in July to tackle drug dealing and encouraged those with information to come forward. He also reported that Sgt Jamie Bell would be joining Royal Wootton Bassett Community Police Team to provide maternity cover.</p>
38	<p><u>Changes to the Area Board System</u></p> <p>The Chairman explained that Wiltshire Council had undertaken a review of Area Boards in order to build upon the great work that they had been doing since 2009. A new handbook had been produced to reflect the changes, a link to which is available online <a href="#">here</a>. She then highlighted some of the key changes to the grant system in further detail including:</p> <ul style="list-style-type: none"> <li>• The maximum amount an applicant could apply for without the requirement for match funding was now £500. For projects where the total project cost is over £500 but less than £1,000, the maximum grant that can be applied for was £500.</li> <li>• Grant applications would need to be received four weeks before an Area Board.</li> <li>• Parish and town councils would only be able to apply for revenue grants from the Older and Vulnerable People's budget and Youth budget.</li> <li>• The Area Board would be able to refer an application to a new Grant Assessment Panel where the applicant was: <ul style="list-style-type: none"> <li>➤ Requesting over £5,000.</li> <li>➤ Not from a voluntary or community sector organisation.</li> <li>➤ Applying to more than three Area Boards.</li> </ul> </li> </ul> <p>The Chairman also informed the Area Board that the Local Highway and Footway Improvement Group (LHFIG) had replaced the old Community Area Transport Group. The new group had a far larger budget, which was able to be spent on a wider range of projects such as pavements. She clarified that LHFG funding could not be used for speed indicator devices but could be used to purchase the poles for speed indicator devices.</p>
39	<p><u>Our Community Matters</u></p> <p>Members gave updates about the progress made towards the Area Board's goals over the past year.</p>
40	<p><u>Youth Forum</u></p> <p>It was reported by the Chairman that she had held meetings with Royal Wootton</p>

	<p>Bassett Academy about the issue of children’s mental health. She reassured that Area Board that the school had lots of measures in place to help children struggling but these efforts could always be supplemented. She also emphasised how important it was for children to have fun.</p> <p>The Community Engagement Manager (CEM) Jane Vaughan added that they were also building a relationship with Bradon Forest School, as lots of children from Purton and Cricklade attended. She took the opportunity to praise the work being done in local towns and parishes to help young people. The CEM referred the Area Board to the report between pages 43 and 62 of the agenda pack and invited them to consider its recommendations about the community action plan.</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1. To note that the RWB&amp;C Youth Forum had met, as well as the discussions outlined in the meeting notes.</b></li> <li><b>2. To update the RWB&amp;C Community Action Plan as follows:</b> <ul style="list-style-type: none"> <li>➤ <b>Remove actions 1.3 and 1.4 considering the information reported to the Forum (appendix 1) and subsequent discussions held.</b></li> <li>➤ <b>‘Year of Fun’ - Encourage a programme of inclusive, positive, fun activities for young people as a means of supporting positive mental health.</b></li> <li>➤ <b>Research the existence of food poverty among young people in the Community Area and opportunities to address that issue.</b></li> <li>➤ <b>Engage with schools, local sports clubs, and leisure centres to consider ways to encourage more young people aged 16-19 to take regular exercise.</b></li> </ul> </li> </ol>
41	<p><u>2022 04 26 RWBC Environmental Forum notes</u></p> <p>Cllr Steve Bucknell explained that the RWB&amp;C Environmental Forum had held its inaugural meeting on 26 April. The aim of the group was to act as a focal point to share best practice and coordinate proposals. The group had considered what might be achievable within the Area Board’s area and discussed creating a working group to help deliver projects. He noted that there had been good representation from local groups, particularly in Royal Wootton Bassett, and encouraged representatives from other parishes to come forward. The Area Board were then invited to approve the recommendations from the RWB&amp;C Environmental Forum listed on page 65 of the agenda pack.</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1. To note that the First meeting of the RWB&amp;C Area Environmental Forum has taken place.</b></li> <li><b>2. To note that a smaller action group will be formed to progress actions between meetings.</b></li> <li><b>3. To note the discussions and actions identified within these meeting</b></li> </ol>

	<b>notes.</b>
42	<p><u>Community Care Group</u></p> <p>Cllr Champion reported that the RWB&amp;C Community Care Group had met on 25 May in Cricklade and had discussed the Area Board's initiative about an information booklet for older and vulnerable people. Cllr Bowler explained that a successful Celebrating Age event had taken place at the Memorial Hall in Royal Wootton Bassett and a further event was planned to be held on 13 July. A meeting with the BaNES, Swindon and Wiltshire CCG was due to be held on 29 June to discuss social prescribing and hospital discharges.</p> <p><u>Economy</u></p> <p>It was noted that the Vice-Chairman had been the lead member for helping the High Street whilst Cllr Lay had been focusing on improving personal finances. The Vice-Chairman stated that proposals for regenerating the High Street were due to be considered by Cabinet on 21 June as part of their Wiltshire Towns Programme. He suggested that Royal Wootton Bassett and Cricklade might benefit from the scheme and offered to provide further information at a future Area Board.</p> <p>Cllr Lay explained that she and the Chairman had held discussions about how to support less affluent areas of the Area Board and to identify groups with additional needs. She mentioned that there were plans to set up a community fridge in Lyneham and to work closely with food banks in Swindon and Malmesbury. Cllr Sue Hughes, from Royal Wootton Bassett Town Council, highlighted that a survey had shown that half of the recipients of the local free school uniform scheme were coming to them on cost grounds. The Chairman also noted that a number of serving military personnel in the area were visiting food banks.</p>
43	<p><u>Area Board Priorities Report</u></p> <p>The CEM gave a presentation explaining the contents of her report, starting on page 69 of the agenda pack. She provided an overview of local challenges as well as the information that was available to the Area Board to help to inform their priorities for the forthcoming year. One example was the monthly statistics showing a significant increase in food bank usage. The CEM then went on to highlight suggested priorities for the forthcoming year, as outlined in Appendix B of her report.</p> <p>Members thanked the CEM for her presentation and considered the recommendations included in her report. During the discussion the following points were raised:</p> <ul style="list-style-type: none"> <li>• Members were keen to carry on their lead member roles from the previous year in order to help embed their achievements and have further time to deliver projects. As such they were happy with the allocation of lead councillors to the</li> </ul>

	<p>Area Board's working groups.</p> <ul style="list-style-type: none"> <li>• Cllr Bowler noted that some of the demand for food banks in Royal Wootton Bassett could be masked as only a single school was making referrals at the current time.</li> <li>• The Vice-Chairman spoke about the importance of ensuring that services catered for people who did not use the internet.</li> <li>• The issue of transportation for younger and vulnerable people was highlighted by members of the public, who stressed that it was important to make social events accessible to all.</li> <li>• In response members talked about a number of related issues, such as ensuring good cooperation between local councils on transport issues. They also stressed that transport should be considered in future housing developments and raised concerns about the impact of rising fuel costs on volunteer link drivers.</li> <li>• The Chairman of the Community Care Group noted that they had been discussing transport for vulnerable people attending medical appointments.</li> </ul> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1. To note the progress update from the 2021/22 local priorities work as outlined in Appendix A of the report (pages 74-75 of the agenda pack).</b></li> <li><b>2. To adopt the suggested priorities for the forthcoming year as shown in Appendix B (pages 76-77 of the pack) and appoint lead members to the following areas:</b> <ul style="list-style-type: none"> <li>• <b>Young People – Cllr Allison Bucknell</b></li> <li>• <b>Older People – Cllr Mary Champion and Cllr David Bowler</b></li> <li>• <b>Environment – Cllr Steve Bucknell</b></li> <li>• <b>Economy – Cllr Bob Jones MBE and Cllr Jacqui Lay</b></li> </ul> </li> <li><b>3. To appoint lead councillors to priority working groups as follows:</b> <ul style="list-style-type: none"> <li>• <b>RWB&amp;C Environmental Forum – Cllr Steve Bucknell</b></li> <li>• <b>Community Care Group - Cllr Mary Champion and Cllr David Bowler</b></li> <li>• <b>RWB&amp;C Youth Forum – Cllr Allison Bucknell</b></li> </ul> </li> </ol>
44	<p><u>Community Safety Forum</u></p> <p>The Chairman referred the Area Board to the report on pages 79-81 of the agenda pack.</p>
45	<p><u>Working Groups and Outside Bodies</u></p> <p>Members discussed appointments to the RAF Fairford Liaison Group and suggested that they should appoint the local member for Cricklade as the Area Board's representative, currently Cllr Bob Jones MBE, rather than naming a specific individual. Members stated that they were all keen to attend the LHFIFG and were happy for Cllr Jones to chair those meetings for the forthcoming year.</p>

	<p>Cllr Lay noted that the Community Liaison Committee for the Hills Group site in Purton might be able to send updates to the Area Board. Members stated that they would hold further discussions about reporting information from this group.</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1. To appoint the member for Cricklade as Lead Member of the RWB&amp;C RAF Liaison Group.</b></li> <li><b>2. To appoint Cllr Allison Bucknell as lead member for the RWB&amp;C Community Safety Forum for the forthcoming year.</b></li> <li><b>3. That all members would attend the LHFIG and that Cllr Bob Jones MBE would be the Chairman for the forthcoming year.</b></li> <li><b>4. To note the terms of reference of the LHFIG as outlined on pages 91-94 of the agenda pack.</b></li> </ol>
46	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>It was noted that invites for the LHFIG were sent to town and parish clerks.</p> <p><b>Decision</b></p> <ol style="list-style-type: none"> <li><b>1) To note the discussions and updates in the attached report of the meeting of 18 May 2022.</b></li> <li><b>2) To move the following issue to the Priority B list:</b> <ul style="list-style-type: none"> <li><b>• 11-19-08 Lydiard Tregoze.</b></li> </ul> </li> <li><b>3) To add the following Issues (with funding) to the Priority Schemes (A) List:</b> <ul style="list-style-type: none"> <li><b>• 11-20-02/03–Cricklade, 4 Belisha Beacon upgrades</b></li> <li><b>• 11-21-10-Broad Hinton, speed limit from Elm Cross to beyond Winterbourne Bassett turning. Link to Elm Cross Priority #11-21-11 and progress on the Priority list.</b></li> </ul> </li> </ol>
47	<p><u>Funding Applications</u></p> <p>Members considered the applications to the community area grant scheme as outlined in the agenda pack:</p> <p><u>Lydiard Millicent Parish Council requesting the Area Board reallocate £3,000 towards Lydiard Green and its pill boxes</u></p> <p>The CEM and Chairman clarified that, although this was an application for capital funding from a parish council, the money had already been</p>

awarded under the grant criteria and budget from the previous year. The funding was originally allocated to put towards a footpath, but ownership changes had meant that it was no longer possible to proceed with the project. As this was a change to a legacy application the application could be judged according to the grant criteria from the previous year.

Unfortunately, representatives from the parish council were unable to attend the meeting due to ill health. During the discussion it was noted that the pill boxes dated from the Second World War and the reallocation of funding would clear the existing footpath to improve access to the historic site. Information boards would also be installed.

At the conclusion of the discussion, and on the motion proposed by Cllr Jones MBE, the reallocation was approved.

### **Decision**

**To reallocate £3,000 awarded to Lydiard Millicent Parish Council towards Lydiard Green and its pillboxes**

### **Reason**

**The reallocation of funding met community area grant finding criteria for 2021/22. Funding had already been awarded and it was no longer possible to proceed with the existing project.**

Royal Wootton Bassett Petanque Club requesting £3,381 towards a shelter with facilities for disabled access and mobility

Representatives from the Petanque Cub spoke in favour of their application. They explained that they were a non-contact sport. The money would help to make their facilities more accessible to the community and mean that it could also be used in bad weather. The plans would include a ramp for wheelchair access.

Members welcomed the scheme noting that it could have benefits for physical and mental wellbeing. The club had an older clientele but also supported youth events. Questions were asked about whether the club had also approached to town council for funding.

At the conclusion of the discussion, and on the motion proposed by Cllr Steve Bucknell, the grant funding was approved.

### **Decision**

**To award Royal Wootton Bassett Petanque Club £3,381 towards a**

	<p><b>shelter with facilities for disabled access and mobility.</b></p> <p><b>Reason</b></p> <p><b>The application met community area grant funding criteria for 2022/23.</b></p> <p>The Area Board then considered the Area Board initiative for Older and Vulnerable People’s funding (previously known as Health and Wellbeing funding) as outlined in the agenda pack.</p> <p><u>Royal Wootton Bassett and Cricklade Community Care Group requesting £500 towards the Royal Wootton Bassett and Cricklade Community Area Information Booklet</u></p> <p>Cllr Champion spoke in favour of the scheme noting that it would contain useful information for older and vulnerable people in the community, particularly those with limited computer access.</p> <p>At the conclusion of the discussion, and on the motion proposed by Cllr Champion and seconded by Cllr Lay, the Area Board initiative was approved.</p> <p><b>Decision</b></p> <p><b>To approve the Area Board initiative for £500 to the Community Care Group towards their Royal Wootton Bassett and Cricklade Community Area Information Booklet.</b></p> <p><b>Reason</b></p> <p><b>The application met grant criteria for 2022/23.</b></p>
48	<p><u>Get It Off Your Chest</u></p> <p>Cllr Geoffrey Greenaway from Purton Parish Council raised concerns about the quality of work completed for a CATG project that was jointly funded by the parish council, explaining that white lines had already started to fade. It was noted that further discussions could take place with the local unitary councillor, Cllr Lay, and the LHFIF officer.</p> <p>Cllr Sue Hughes from Royal Wootton Bassett Town Council discussed whether prescriptions for older and vulnerable people could be prioritised. In response, it was noted that this issue could be discussed with the Community Care Group and raised with local practice managers. It was also noted that it was possible to provide feedback through the Patient Advice and Liaison Service (PALS).</p>

	<p>A resident from Bradenstoke raised concerns about the quality of the road through Clack Hill as well as the additional traffic caused by the closure of the B4069 at Lyneham Banks. The Chairman noted that the B4069 could only be fixed once the ground had stabilised after the landslip, but that officers held fortnightly meetings to review the situation. Any further road closures would have to be reviewed in the context of the wider road network.</p>
49	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
50	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The date of the next business meeting of the Area Board was confirmed as Wednesday 28 September 2022, at 6:00pm.</p>

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WILTSHIRE POLICE



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# Area Board Update

Royal Wootton Bassett Community Policing Team

July 2022



Agenda Item 6

# Your CPT – Royal Wootton Bassett

**Inspector:** James Brain

**Neighbourhood Sergeant:** Sgt Kate Smith

**Neighbourhood Officers:**

PC Jo Phelps (Malmesbury and Cricklade)

PC Lucy Wright (RWB, Purton and Lyneham)

**PCSOs:**

Laura Maplesden / Kelly Hillier (Royal Wootton Bassett Town)

Andrew Singfield (Royal Wootton Bassett Rural)

Monique Beasley (Royal Wootton Bassett Rural / Cricklade and Purton)

John Bordiss (Ashton Keynes and Minety)

Juliet Evans (Malmesbury Rural)

Becky Walsh (Malmesbury Town)

# Performance – 12 Months to June 2022

## Force

- Wiltshire Police recorded crime reports a YoY increase of 10.5% in the 12 months to June 2022 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 18.1% increase in violence without injury crimes in the 12 months to June 2022.
- In June 2022, we received:
  - 9,427 '999' calls, which we answered within 8 seconds on average;
  - 11,522 '101' calls, which we answered within 16 seconds on average;
  - 12,522 CRIB calls, which we answered within 2 minutes and 27 seconds on average.
- In June 2022, we also attended 1,718 emergency incidents within 9 minutes and 36 seconds on average.

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>42,401</b>	<b>100.0</b>
Violence without injury	7,456	17.6
Violence with injury	6,268	14.8
Criminal damage	5,139	12.1
Stalking and harassment	4,172	9.8
Public order offences	4,104	9.7
Other crime type	15,262	36.0

## Royal Wootton Bassett CPT

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>1,847</b>	<b>100.0</b>
Violence without injury	339	18.4
Violence with injury	281	15.2
Criminal damage	226	12.2
Stalking and harassment	226	12.2
Public order offences	156	8.4
Other crime type	619	33.5

### Stop and Search information for Royal Wootton Bassett CPT

During the 12 months leading to May 2022, 58 stop and searches were conducted in the Royal Wootton Bassett area of which 70.7% related to a search for controlled drugs.

During 78.3% of these searches, no object was found. In 20% of cases, an object was found. Of these cases 68.3% resulted in a no further action disposal; 18.3% resulted in police action being taken; 9.2% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 93 stop and searches
- Black or Black British – 9 stop and searches
- Asian or Asian British – 6 stop and searches
- Mixed – 4 stop and searches

# Performance – Hate Crime Overview

## Force

Hate Crime is reporting as stable, with a slight loss of seasonality since the impact of Covid. Volumes are now reporting flatter across the year. Year on year reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

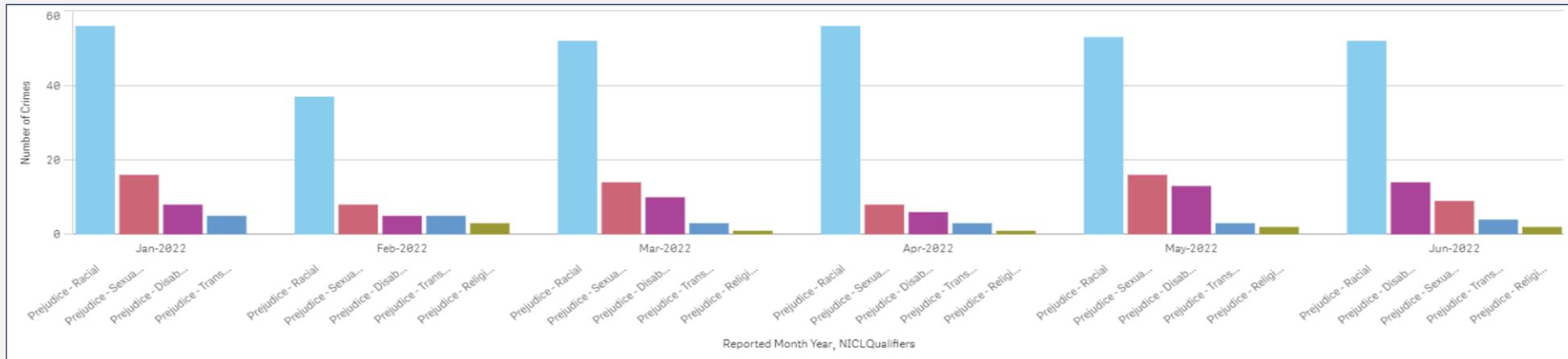
Work by the Hate Crime Silver Scrutiny Panel on hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it is ongoing. There is an increased focus on Out of Court Disposal outcomes relating to Hate Crimes.

## Royal Wootton Bassett CPT

	Number of Crimes	Change (number)	Change (%)
<b>Total</b>	31	11	55%
<b>Prejudice – Racial</b>	28	16	133.3%
<b>Prejudice – Sexual orientation</b>	3	-3	-50.0%
<b>Prejudice - Disability</b>	0	-2	-100.0%
<b>Prejudice - Religion</b>	1	1	0.0%
<b>Prejudice - Transgender</b>	0	0	0.0%

Year on year comparison June 2021 to June 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

### Force Hate Crime (6 months to June 2022)



# Local Priorities & Updates

Priority	Update
ASB	ASB patrols within the Town Centre including investigation into series of graffiti incidents across the town . Several suspects have been identified and interviews planned (RWB)
ASB	Ongoing issues with criminal damage to rolling stock and stations and trespassing on the line at Cricklade Railway – Targeted patrols to identify individuals (Purton / Cricklade)
ASB	ASB Patrols Cricklade High Street late in the evening / early morning following reports of ASB within the vicinity of local Public House (Cricklade)
OP Staysail	Police Operation to prevent illegal car meets within rural Wiltshire Towns (RWB / Cricklade)

# Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Royal Wootton Bassett Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/royal-wootton-bassett-area-cpt/> to view a crime and incident map and find links to more detailed data

# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** –

[www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

## Follow your CPT on social media

- [Royal Wootton Bassett Police Facebook](#)
- [Royal Wootton Bassett Police Twitter](#)
- [Malmesbury Police Facebook](#)
- [Malmesbury Police Twitter](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)



The screenshot shows the Wiltshire Police website. At the top is a blue navigation bar with the Wiltshire Police logo and a search bar. Below the navigation bar are five menu items: Report, Tell us about, Apply or register, Request, and Feedback. The main content area is titled 'Royal Wootton Bassett Area CPT'. Below the title, there is a paragraph of text: 'CPT Royal Wootton Bassett covers the areas of Royal Wootton Bassett, Malmesbury, Cricklade, Ashton Keynes and surrounding areas.' This is followed by another paragraph: 'To contact your CPT about a community-related matter, such as a school visit, then please email [RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk](mailto:RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk). Please note that this mailbox is not monitored 24/7.' A third paragraph states: 'You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)'. The final line of text says: 'You see a map of [crimes in the Royal Wootton Bassett area](#) by visiting [www.police.uk](http://www.police.uk)'.



## **Update for Wiltshire Area Boards**

August 2022

### **Winter Planning**

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans. We are monitoring the impact of these plans at both a System and Place level and will take the learning into the development of our plans for the coming winter. One important aspect of our future plans is the delivery of a Virtual Ward model. Virtual Wards allow patients to get the care they need at home safely and conveniently, rather than being in hospital.

Fiona Slevin-Brown, Wiltshire Place Director, is providing Executive leadership across the BSW programme to enable successful roll out of this programme across all three Places.

In addition, our winter plans will encompass the continuation of additional bed capacity to support wider adoption of discharge to assess. Further work to support the timely discharge of patients out of hospital will continue with specific focus on securing additional domiciliary care provision in South Wiltshire. This will contribute to the much needed capacity required to help with the expected challenges for this coming winter period.

### **Primary Care Update**

In March 2022 NHS England published 'Enhanced Access for General Practice' guidelines, the aim is to improve access to GP services outside of core hours.

The new service which goes live from 1<sup>st</sup> October 2022 will provide more appointments for patients between the hours of 6.30pm – 8pm Monday to Friday, and 9am to 5pm on Saturdays. Details on how this will be delivered at a Primary Care Network and practice level will be communicated directly with local registered patients in the coming weeks.

### **Connecting with our Communities (CWOC)**

The Wiltshire Integrated Care Alliance CWOC work stream is focused on empowering our communities and ensuring their voices are heard through the design and delivery of the work of the Alliance, paying particular attention to inclusion of our most vulnerable and marginalised residents. This workstream will be informed by the latest NHSE guidance outlining the revised legal responsibilities for statutory NHS

organisations <https://www.england.nhs.uk/publication/working-in-partnership-with-people-and-communities-statutory-guidance/>

A CWOC away day is organised for the 30<sup>th</sup> August at County Hall, with invites being extended to representatives of the Wiltshire VCSE, and local statutory partners. The purpose of the away day is to work towards strong community engagement, including the planning of listening events within various communities within the Wiltshire footprint.

### **Dr Amanda Webb appointed to Chief Medical Officer**

Amanda has served as Swindon Locality Clinical Chair for BSW since 1 April 2020 having previously been a member of the Governing Body of Swindon CCG and Clinical Director for the Brunel 1 Primary Care Network.

She is dedicated to improving population health and wellbeing and to addressing inequities in health and life opportunity for the people of BSW. Amanda has a particular interest in workforce retention and career development and founded the national Phoenix GP Programme.

Amanda trained at both Cambridge and Oxford University, before qualifying as a GP in 2012 and joining Westrop Medical Practice in 2014 with specialist clinical interests in paediatrics and women's health.

The process of appointing a Wiltshire Health Care Professional Lead Role is underway, and details of the successful candidate will be shared when appointed.

### **Keep up to date**

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone.

A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>



Minutes of the Purton liaison committee meeting held at Purton Village Hall on 16 June 2022 at 16.00.

**PRESENT**

**Wiltshire Council**

Jacqui Lay (JL)  
Cllr Bob Jones (BJ) & Cricklade Town Council

**Purton Parish Council**

Cllr Geoff Greenaway (GG)

**Hills Waste Solutions Limited**

Simon Allen (SA)  
David Byatt (DB)

**The Hills Group Limited**

Monique Hayes (MH)

	ACTION
<b>Apologies</b>	
<ul style="list-style-type: none"> <li>None received</li> </ul>	
<b>Minutes of previous meeting</b>	
<ul style="list-style-type: none"> <li>Minutes of the previous meeting as circulated were approved</li> </ul>	
<b>Parkgate Farm landfill operations</b>	
<ul style="list-style-type: none"> <li>DB reported that :               <ul style="list-style-type: none"> <li>14,000 tonnes of material had been received in the last 6 months</li> <li>2,700 tonnes of leachate had been removed from the site (105 loads)</li> <li>23,000 tonnes of clay had been removed from site</li> </ul> </li> <li>SA stated that clay extraction will resume on 20 June, but unable to confirm exact tonnages to be removed as material is not sourced solely from Hills. SA confirmed that loads are 20 tonnes per vehicle.</li> <li>JL to share details of the online link to track road closures</li> <li>SA and DB requested that reports of vehicles on contravention of road restrictions are made directly to site management so that these can be addressed</li> <li>BJ reported that vehicles from Windsor are parking up in Cricklade. SA to address the matter with the company.</li> </ul>	J Lay
<b>Composting</b>	
<ul style="list-style-type: none"> <li>DB reported that 17,093 tonnes of material had been received and 8,240 tonnes was exported from the site. Compost leachate removed from site was 2,799 tonnes (107 loads)</li> <li>DB stated that the majority of the vehicles transporting green waste come through Chelworth and the material from Gloucestershire comes through Cricklade.</li> <li>BJ reported complaints of vehicles speeding through Chelworth and asked if tachographs can be checked. SA to speak to the contractors.</li> <li>SA advised that compost is now being sold in bags again</li> </ul>	Hills
<b>Planning applications</b>	
<ul style="list-style-type: none"> <li>Solar Farm on Purton landfill – SA advised that this is being fronted by a private company and not Hills. Hills does support the application as we believe it to be a good use of the closed landfill area. The planning application has been submitted.</li> </ul>	

<ul style="list-style-type: none"> <li>SA advised that the planning permissions for both landfill sites expire in 2024 and planning applications are being submitted to extend the date to 2042. SA confirmed that there will be no increase in tonnages or vehicle movements sought and the planning application will be to extend the permission only.</li> </ul>	
<b>Recycling update</b>	
<ul style="list-style-type: none"> <li>SA advised that 1,562 tonnes of material had been received at Purton HRC since January 2022.</li> <li>SA advised that monitoring of vehicle numbers had restarted and circa 8,000 vehicles visit the site each month. SA to advise on how this compares to pre-COVID figures</li> <li>SA confirmed that site users are being checked to ensure they are Wiltshire residents</li> <li>SA advised that a customer satisfaction survey had been undertaken at HRCs and results are awaited. BJ stated that staff at the Purton HRC are excellent and SA advised that two compliments had been received about the staff there.</li> <li>JL asked where textiles collected at kerbside go. SA advised that these were generally found to be low-quality material and this is sent to energy from waste facility or the MBT plant. SA advised that good quality items should be taken to a household recycling centre.</li> <li>GG stated that there is confusion regarding plastics recycling and what items can or cannot be recycled. SA advised that is being discussed with Wiltshire Council and also the requirements of the Environment Act will bring more consistency to materials collected, also that separate food waste collection is likely to go ahead at some point in the future.</li> <li>GG asked what percentage of recycling is rejected. SA gave rough estimate of 17% rejection rate which he stated is too high and is influenced by what residents put in their bins.. SA stated that we estimate that circa 10% improvement could be achieved by a change in behaviour on items placed in wrong bins</li> <li>GG stated that as black plastic was not able to be recycled in Wiltshire, could a separate bin be placed at HRC to collect this material for disposal and help stop people placing it in recycling bins. SA advised that we review all possible recycling / disposal options with Wiltshire Council on a regular basis and can raise this with them.</li> </ul>	Hills
<b>Any other business</b>	
<ul style="list-style-type: none"> <li>SA shared details of a third party trailer which caught fire on site and confirmed the vehicle is now permanently removed from site . MH confirmed that advice note had been emailed to the liaison committee when the incident occurred.</li> <li>BJ enquired about community funding – MH to provide details</li> <li>BJ requested if a site tour could be conducted for members of the Area Board. SA confirmed this can be arranged, details to be provided by BJ to SA and DB.</li> </ul>	Hills B Jones
<b>Next meeting</b>	
The next meeting will be held on Thursday 8 December at 16.00.	

## Purton Community Fridge

Well what can I say apart from I'm so, so pleased with how Purton's Community Fridge has been received by everyone in the village.

It's been a huge learning curve for me as Fridge coordinator as I knew nothing about how a Community Fridge was to be set up and run. I'm a regular volunteer in Pips Cafe and I'd overheard a customer's conversation with Mary wondering if Purton would benefit having a community fridge. Dave had made some enquiries and had downloaded a brief information booklet from Hubbub, the company who supports and promotes community fridges within the UK.

This was the starting point and I made the brave decision of volunteering to be the Community Fridge coordinator and take on the task of setting up the community fridge for Purton, after all how hard could it be? Surely it's just a case of getting a fridge, putting food in it and away we go right??

A community fridge's main purpose is to save still eatable surplus foods and gluts from going to waste and eventually ending up in our landfills. It's a public space that enables food to be shared within a community. They work on a basic premise of 'take what you will use and leave what you won't'. Community fridges are free and open to everyone and aim to fight food waste by connecting communities. You don't need a referral or any means testing. Basically if there's food in the fridge then take it and use it or it'll go in the bin!

A list of 'to do's' had to be made and put in order of what needed to be done first.

A meeting was arranged with Lindsey to see if we could situate the fridge within the Silver Threads entrance lobby. Once that was agreed, a grant was needed to be able to purchase the said fridge! I approached John Simpson from Hospitality Services who have helped Pips Cafe with several catering items in the past and once a quote was agreed for a suitable fridge a grant form was submitted to Purton Parish Council asking for the necessary funds. I nervously waited for a reply, but didn't have to wait long however when the grant applied for was agreed by the Parish Council and the fridge purchase was made, the project was finally off the ground! I was thrilled!

Hubbub provide guidelines of what is needed to be done before the fridge can even receive any food which included; recruiting volunteers, food donations, MONEY, public liability insurance for the fridge, volunteer training, a hygiene rating for the fridge, a HACCP, a risk assessment, printing and signage, cleaning equipment, weighing equipment...this list was very long and it was fairly overwhelming at this point! I came to a bit of a standstill and wondered if I'd bitten off more than I can chew.

This is the point at which Lynn (treasurer) and my husband Karl (health & safety) came on board. Lynn gave me the support I needed to get my head around tackling the endless list of official stuff and grey areas that we had to wade through, and Karl had lots of experience in the health and safety area and gave us great advice.

We gradually acquired a list of willing fridge volunteers which was amazing!

And through social media Lynn and I made contact and met up with several volunteers from two other community fridges in Malmesbury and Devizes to swap tips, support and valuable, helpful information. Our list of 'to do's' was gradually getting smaller and smaller until we were at a stage of making enquiries as to who was going to supply the fridge with our surplus foods.

It was at this point that a Just Giving page was created for the Community Fridge as we needed funds to buy public liability insurance, cleaning equipment and volunteer training etc. We set our goal for £300 and managed to raise a staggering £550 in the end! Plus an offer of free graphic design from a kind small local business in the village. We were overwhelmed by everyone's generosity, we were speechless.

A community bank account was created by Lynn and I and the necessary purchases were made.

I had a meeting with Coop's food member pioneers Sherry and Lexi who help and give advice and support to people like us who are setting up projects like the Community Fridge, and also Leanne who manages Purton's Coop. Leanne was totally supportive of the fridge project and agreed to let us have four collections of their surplus best before foods per week.

Rowie from Purton House Organics also kindly agreed to support the fridge too with a lovely large fresh produce donation from their organic farm once a week.

So, we had a space with a fridge, volunteers, all red tape stuff done, bank account, cleaning stuff, posters, health and safety stuff done, food hygiene rating (of 5 stars by the way!!) promise of surplus food..all we needed now was an open day!

We decided on a 'soft launch' to begin with, this gives us all time to iron out any snags and also enables the volunteers to create a routine with collections and fridge cleans before our official launch.

We have been 'open' a full fortnight now and I can totally say that it has been a massive success!! We've had some incredible surplus food donations from the Coop and Purton House Organics and last week we had zero food waste too, a brilliant first week! We also now have a tall bookcase beside the fridge we use as our larder area and any surplus store cupboard foods can be placed on here. This includes foods that someone may have in their cupboards at home that may have been bought a while ago with all good intentions but they have never been used. We can even accept tinned, packet, boxed or jar foods that are past their best before dates so long as they're sealed. We can not however accept any foods that are past their use by dates but if they're in date and sealed we can.

We have had lots of lovely fruit and vegetable donations from local gardens and allotments, cartons of sealed and in date milk left over from an event from St Mary's school in Purton, a wheelbarrow full of butternut squashes from someone's allotment, unopened cartons of baby milk well within best before date, 15 loaves of in date surplus bread left over from a Brownie camp and a large bagful of sealed in date nutritional 'build up' drinks that cannot be returned to a pharmacy to name a few of our valuable surplus food donations which would've otherwise have been wasted.

Purton has several Ukrainian families staying within the community and the fridge and larder shelves have been a valuable source of extra foods to bolster their food bank days. There's been plenty of fresh seasonal beetroot too which I know has been put to good use when making borscht!

We've had a steady supply of various store cupboard foods that if you put your mind to it would create a three course meal for two! We have had visitors using the fridge from other areas too, customers who are visiting Pips Cafe or visiting friends and family in the village and general passers by. We have set up a Community Fridge Facebook page which interacts with our followers on a daily basis with updates of what's available in the fridge and larder. We post recipes on the Facebook

page for people to try so the gluts of certain items can be taken and used...like bananas...courgettes or butternut squashes! ☐

We have a makeshift notice board available to display notices like school uniform swaps, location of the nearest food bank and local goings on. We have a supply of donated bags for life to re use incase someone would like to take and use a few items.

We still need to convert a few people to use the fridge and larder who are still struggling with the fact we are not a food bank or that they can't take these foods for free for fear of denying anyone else. I'm sure the word will eventually get around but we welcome anyone and everyone to use the fridge who have previously had doubts.

Looking to the future we'd love some help from the Area Board to hopefully obtain a grant to purchase a community freezer. We think this would also be a fantastic benefit to the community! Bread seems to be a big surplus food item and if we had a freezer this could be used this to prolong the life of these bakery items. We could also accept freezable meat products and chilled items that are on their last use by dates. A few adjustments to the fridge/lobby area would be required for a freezer to be positioned; a radiator and fuse box reposition and a long coat hook removal would be needed. Plus the area would need to be made good.

We'd also like to produce a simple soft backed community fridge recipe booklet filled with easy to make recipes using gluts or ingredients we often get from the fridge. Recipes that come from the community that have certain memories attached to them; Nan's fruit crumble recipe, Mum's soup recipes, Aunty Ethel's chocolate banana cakes, Dad's fruit smoothies and such. Funding towards the printing of this booklet would be needed.

A new extra large community notice board would be fabulous! Even if it's a second hand one, the makeshift one we are currently using in the lobby are is ok, but could be better. Again, one to be added to the Area Grant grant wish list! 😊

Lastly, none of this would be possible if it wasn't for the group of our wonderful Community it's Fridge volunteers (aka Food Waste Heroes!).

Big, massive thank you to all of them!



## Horizons College

Horizons College has recently re-located in the Royal Wootton Bassett, and it is seeking to become an integral part of this community.

The College is an Independent Specialist College for learners age 16-25 with autism, behaviours which may challenge, profound and multiple learning difficulties and disabilities and young people with complex health needs. The college is part of Brunel Education. Horizons College strives to create opportunities for Learners to develop skills and **empower them to shape their future**. We believe every young person should have the opportunity to education to enable them to achieve their potential and to work towards their plans. At Horizons College, we support disabled young people with their preparation towards adulthood. We work with our Learners to develop their skills towards their longer-term living, employment and leisure opportunities.

Here at Horizons College we are constantly looking at what skills learners would like and need to develop and how these impact on the lives they want to live. Young people develop and mature during their time at College and our dedicated team of support surrounding them offer opportunities that will improve their independence, confidence and life chances.

Our care and support for our Learners is always at the heart of what we do, where our Learners learn new skills and are better equipped for the future. Our College community depends on us staying focused on what make us excellent: a place of innovative and inclusive learning community for all, combined with a safe, stimulating Learner focused environment.

The study programmes are specifically aimed at a group of Learners with a range of Special Educational Needs and Disabilities (SEND) including autism, behaviours which may challenge, profound and multiple learning difficulties and disabilities and young people with complex health needs.

In order to meet our purpose and aspirations our Learners require a specialist provision that includes access to a range of expert, professional and multi-agency support i.e. speech and language therapists, physiotherapists and occupational therapists, visual and hearing-impaired specialists.

During 2022-2023, **85 Learners (34 female 45 male)** have been enrolled on four-day study programmes at Horizons College. The ESFA and local authority fund these places.

The College curriculum provides progression pathways, which are underpinned by each Learner's long-term goals. These are based on their starting points after completing statutory school education. There is a greater emphasis on nurturing life & work skills and developing independence. The curriculum design and implementation also enable Learners to make a positive contribution to their community. Horizons College offers a 2-3-year study programme based on three different pathways for Learners:-

**Pathway to Employment, Pathway to Life Choices, Pathway to Independence (bespoke) and Supported Internships.**



## **BROAD HINTON AND WINTERBOURNE BASSETT PARISH COUNCIL**

### **Activities**

- **Neighbourhood Plan**
  - Forming of Steering Committee of 20 residents from within villages, which reports to the Parish Council
  - Public Meetings held in the Village Hall and both Pubs to inform all residents of the plans and importance of having a plan in place
  - Forming of a Questionnaire
    - Distribution of a paper Questionnaire to every household and online availability
    - Constant reminders of the need to complete – both online and in paper form
    - Collection of Questionnaire and initial findings
    - Looks like a return of around 50%, which is encouraging
    - Statistics are now being number crunched into various categories
    - Looking to the future, involvement of professional consultants to ensure the final report will be acceptable to Wiltshire
  - More involvement of the local community
- **Improvements in the Villages**
  - New signage and warnings at the junctions on the main A 4361, which are accident black spots. Erection of Parish Council funded signs on the footpaths and the Clyffe Pypard junction to Broad Hinton. Thanks to funding from RWBAB and the National Lottery, the formation of a new pathway to assist people in moving around the villages, especially at night.
  - Work on drains to avoid flooding this coming winter
- **Earthline Appeal**
  - Working in considerable detail to ensure concerns and worries in the villages about the traffic generated by Earthline through Uffcott.
  - Preparing and delivering with residents from Uffcott, a well thought out presentation to the Appeal Committee about the degradation of quality of life within Uffcott in particular by the Earthline movements. Subsequently the appeal has been refused.



RWB and Cricklade Area Board  
Community Care Group meeting  
Wednesday 20th July 2022, 10.30 - 12 noon  
Cricklade Town Council Offices

# Agenda Item 7c

Note: Thank you to Cricklade Town Council for hosting the meeting and to Nick Arthurs for organising the venue.

Attendees:

Mary Champion	Wiltshire Councillor
David Bowler	Wiltshire Councillor
Stevie Palmer	Volunteer Community Organiser (Chair)
Nicola Arthurs	Cricklade Town Council
Heather Ponting - Bather	Purton
Louise Nankivell	Prevention and Wellbeing Team
Diana Kirby	Tockenham Parish Council
Ashley Harris	Carers Support
Jan Forsyth	North Wiltshire PCN Community Connector
Guest: Pat Hughes	

Apologies: Mel Lambourne, Alexa Davies, Kay Ashlin

1. Guest Pat Hughes gave a short talk regarding the Shared Reading Group at Royal Wootton Bassett library.
2. Members supported a proposal to ring fence £1,500 in Care of the Older and Vulnerable Adults budget 2022 to support Wiltshire Music Centre for “Celebrating Age” events in RWB and Cricklade Community Area. Many of the CCG group members had volunteered at these events and feedback forms from previous events were positive.
3. Changes to grant funding to “Open Door”, Cricklade, a community café and luncheon club were discussed. Cllr Bowler explained that funding for luncheon clubs has been reduced by 50 percent.
4. Thanks were given to Heather for her time and expertise in drafting the community booklet. Heather asked members to comment and proof read the booklet before a copy was sent to Royal Wootton Bassett and Cricklade Area Board.
5. The Chairman announced that they were standing down after the September meeting and discussions were held about a replacement.
6. Possible guests for September, October and November meetings were discussed.
7. It was agreed to make a list of current volunteering vacancies in the community area to go in the community booklet.
8. Nick Arthurs informed the group about the Herbert Protocol, a scheme to help Police when a person with dementia goes missing. Info sheet was distributed to group.
9. The date of the next meeting was confirmed as: Wednesday 28th September 2022, venue to be confirmed.



Royal Wootton Bassett and Cricklade Area Board Work Plan - updated JV/AD 22/08/2022

Priority	Working Group(s)	Action(s)	Target(s)	Lead(s)	Start date	End date	Engagements planned	Funding required	Additional Comments	Status		
Young people Mental Health & Wellbeing and Positive Activities	YOUTH FORUM	<b>ACTION 1.2:</b> Develop Local Youth provision, street based and safe space in the towns and assess provision in the villages.	To provide mentoring, information and signposting to support and positive activities.	Clr Allison Bucknell/CEM/Youth Forum	ongoing		Weekly engagements with young people in major local settlements and ad hoc engagements in villages.	15/03/22 Grant allocated re. development of local youth provision in Cricklade.	15/03/22 RWB Town Council has requested that funding allocated in 03/21 is rolled over to develop provision in 2022/23. Town and Parish Councils are asked to comment. on provision and requirement for outreach and safe space style youth provision.	Amber	Ongoing	
		<b>ACTION 1.3:</b> Investigate level of mental health support young people and their families should expect and the correct way to access that support.		Clr Allison Bucknell	15/03/2022				15/06/22 considering the information reported to the Forum (appendix 1 in Report to Area Board) and subsequent discussions held, the Area Board decided to mark this action complete. /// 15/03/22 The Area Board decided to add this action to the plan. /// 25/01/22 the RWB&C Youth Forum recommended this action is added to the Community Action Plan.	green	COMPLETE	
		<b>ACTION 1.4:</b> Establish whether provision for mental health support through the ECHP process is delivering expected outcomes. health support young people and their families should expect and the correct way to access that support.		Clr Allison Bucknell	15/03/2022					15/06/22 considering the information reported to the Forum (appendix 1 in Report to Area Board) and subsequent discussions held, the Area Board decided to mark this action complete. /// 15/03/22 The Area Board decided to add this action to the plan. /// 25/01/22 the RWB&C Youth Forum recommended this action is added to the Community Action Plan.	green	COMPLETE
		<b>ACTION 1.5:</b> 'Year of Fun' - Encourage a programme of inclusive, positive, fun activities for young people.	Supporting positive mental health.	Clr Allison Bucknell	15/06/2022					15/06/22 The Area Board decided to add this action to the plan. /// 28/04/22 the RWB&C Youth Forum recommended this action is added to the Community Action Plan.	Red	to be started
		<b>ACTION 1.6</b> Food Poverty among Young People	Research the existence of food poverty among young people in the Community Area and opportunities to address that issue.	Clr Allison Bucknell/Youth Forum	15/06/2022					15/06/22 The Area Board decided to add this action to the plan. /// 28/04/22 the RWB&C Youth Forum recommended this action is added to the Community Action Plan.	Red	to be started
		<b>ACTION 1.7</b> Engaging more young people in physical exercise.	Engage with schools, local sports clubs, and leisure centres to consider ways to encourage more young people aged 16-19 to take regular exercise.	Clr Allison Bucknell/Youth Forum	15/06/2022					15/06/22 The Area Board decided to add this action to the plan. /// 28/04/22 the RWB&C Youth Forum recommended this action is added to the Community Action Plan.	Red	to be started
Older People Isolation and access to services	Community Care Group (RWB&C Health and Wellbeing group)	<b>ACTION 2.1:</b> Undertake an audit of the activities and events for Older and Vulnerable People and Carers	To establish current status and identify what support may be required/possible to support development of new and existing groups.	Clr David Bowler	Sep-21		The CCG are putting together an information booklet (including social events, local support groups, charities and other relevant community information) to cover the whole community area.		22.08.22 Amended survey successfully produced - to be shared with parish reps for wider distribution as version 1. /// 15/03/22 Representatives from the Community Care Group (RWB&C Health and Wellbeing group) are researching and providing information on their towns and parishes to bring to their next meeting on 23rd March. /// 19/01/22 Survey had been sent to Parish Councils, feedback to be discussed by Health and Wellbeing group.	Completed	Ongoing	
		<b>ACTION 2.2:</b> Support the ongoing development of the Celebrating Age project in the area.	To provide a third phase of this project providing activities for older people and carers across the community area.	CEMs/Wiltshire Music Centre/Clr Mary Champion	Sep-21			The next big event in planning is a celebration for everyone to enjoy as part of the Queen's Platinum Jubilee Celebrations.	Area Board grant awarded 29/09/21 to facilitate phase 3 of this project.	22/08/22 Celebrating Age is now well supported with volunteers from the Community Care Group, co-ordinated by Pam Hughes. Developing a supplementary programme of additional events and activities using local artists and performers from the community area is up for discussion. /// 15/03/22 The Community Care Group will be working with Rebecca Seymour, from Celebrating Age to develop the programme locally. /// 19/01/22 CEMS working with RS and local contacts to identify future sites for activities and events.	Green	ongoing
The Environment	ENVIRONMENT FORUM	<b>ACTION 3.1</b> Establish an Area Board wide Environment Group	Spring 2022	Clr Steve Bucknell	29/09/2021		The first meeting of this forum is due to take place in April 2022.		15/03/22 The first meeting of this forum is due to take place in April 2022. Representatives from each parish with an interest in the environment are currently being sought.	Amber	COMPLETE	
		<b>ACTION 3.2</b> Encourage Community Orchards/Tree Planting schemes	RWB&C Environmental Forum to discuss further encouragement of community tree planting/rewilding schemes.	Clr Steve Bucknell/Environment Forum					28/06/22 Mapping & Monitoring of Tree Planting in RWB (to include the preparation of a process plan/guide to enable a rolling out to other parishes) – and to investigate areas suitable for a Community Orchard. Further discussion needed about the data that is being collected and the means of storing and accessing the data in future to make it available and useful.	Amber	ongoing	
		<b>ACTION 3.3</b> Creation of a Repair Shop and Library of Things	The Area Board should be asked to add this action to the plan on 28/09/22.	Clr Steve Bucknell/John Loran	28/09/2022					28/06/22 the Environment Forum recommended this action is added to the Community Action Plan	red	
		<b>ACTION 3.4</b> Provision of a thermal imaging camera to improve household insulation	The Area Board should be asked to add this action to the plan on 28/09/22. /// select & cost up suitable equipment, identify sources of funding, secure	Clr Steve Bucknell	28/09/2022					28/06/22 the Environment Forum recommended this action is added to the Community Action Plan	red	

		<b>ACTION 3.5</b> Footpath Improvements to promote access for all users onto the extensive footpath network.	<b>The Area Board should be asked to add this action to the plan on 28/09/22.</b>	Clr Steve Bucknell	28/09/2022				28/06/22 the Environment Forum recommended this action is added to the Community Action Plan. With reference to the excellent work started in Lydiard Millicent and Purton, Clr S Bucknell will ask Lydiard Millicent and Purton Parishes to attend the next meeting of the Forum).	red	
		<b>ACTION 3.6</b> Food Directory – listing local farmers and producers to promote “buy local” and to identify opportunities/gaps	<b>The Area Board should be asked to add this action to the plan on 28/09/22.</b>	Environment Forum	28/09/2022				28/06/22 the Environment Forum recommended this action is added to the Community Action Plan	red	
The Economy		<b>ACTION 4.1:</b> Establish current issues affecting local business and retail (promote regeneration of the high streets and villages)..	regeneration of high streets - area wide		29/09/2021			Potential funding from Vibrant Wiltshire.	19/01/22 officers have been preparing to roll out an initiative designed to support local high street businesses, this initiative is currently postponed.	red	on hold
	Cricklade High Street		Clr Bob Jones	15/03/2022	Mar-23		£15,000	15/03/22 £5,000 Area Board grant allocated (of £15,000) towards 'Economic Recovery to Support Tourism in Cricklade' via a councillor initiative. // 22/08/22 visit to Cricklade by CEM to update on project postponed due to restructure. To be rearranged with Clr Bob Jones.	Amber	ongoing	
	<b>ACTION 4.2:</b> Raise awareness of organisations working locally to eliminate poverty (fuel, IT, financial, food).	Fuel poverty	Clr Jacqui Lay	19/09/2021				Links with Warm & Safe Wiltshire	Engagement with organisations such as the Swindon Food Co-operative and Safe and Warm Wiltshire is helping to build knowledge, but further work is needed to identify specific actions.	Amber	ongoing
		IT poverty						Amber			
		Food poverty						Amber			
Personal finance								Amber			
Community Resilience		<b>ACION 5.1:</b> Develop a Community Area Parish Forum.	Spring 2022		29/09/2021		Email Parish clerks/chairs to gauge interest in a parish forum.	15/06/22 A survey had been circulated to Parish Councils requesting an indication of interest in the development of a Parish Forum. There had been little response and it was decided that this action and priority area should be removed from the Plan. 15/03/22 There was a discussion of the area board about the relevance of a Parish Forum (given that Parishes are being asked to engage with other Area Board action groups and the existence of another wider Wiltshire forum). // 19/01/22 Prior to the pandemic the area board had successfully trialled holding a quarterly Parish Forum. Members will discuss reinstating these sessions in Spring 2022.	Amber	Deleted 15/06 2022	
				Clr Allison Bucknell							

# Agenda Item 7f

## Royal Wootton Bassett & Cricklade Area Board Community Safety Forum – Report to Area Board SEPTEMBER 2022

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### Overview

The Community Safety Forum was set up during the height of the Covid-19 Lockdown to bring together appointed representatives of the Towns and Parishes and the Area Board Members with the local Wiltshire Police Inspector and the Dorset and Wiltshire Fire and Rescue Station Manager (Swindon West & North East Wiltshire – Westlea, RWB & Cricklade).

The group continues to meet virtually on the second Friday of the month.

Police and Fire priorities and issues are discussed, along with any general concerns arising from the parishes.

There will generally also be a main topic of interest with a presentation and speaker.

Notes of the meetings are sent to those present to be shared as they wish within their own parishes/organisations.

*If anybody would like a copy of the notes or presentations, or to join the Forum, please contact [allison.bucknell@wiltshire.gov.uk](mailto:allison.bucknell@wiltshire.gov.uk)*

### Recent Meetings

#### JUNE 2022

<b>Key Topic</b>	Gemma Vinton – Wiltshire Police Gemma Vinton gave a short presentation on the work of the police with respect to the National Strategy for tackling Violence Against Women and Girls (VAWG) Tackling violence against women and girls ( <a href="https://publishing.service.gov.uk">publishing.service.gov.uk</a> ) The aim is to make Wiltshire a hostile place for potential perpetrators. Gemma has also been working with the military.
<b>Police update</b>	Sergeant Sgt Jamie Ball has joined the NPT Kaylie Griffiths has joined as a Road Speed Officer for North  Priorities still include tackling ASB, Speeding (Purton/Restrop/Hook), traffic in Bradenstoke, ASB in RWB around Row-de-Dow and New Rd Park.
<b>DWFRS</b>	Introduced Neil Tidball Group Manager (Group 1 Swindon, Stratton, Westlea, Royal Wootton Bassett & Cricklade) Dorset & Wiltshire Fire & Rescue Service
<b>Parish/Town issues</b>	

#### JULY 2022 – No Meeting

#### AUGUST 2022

<b>Key Topic</b>	<a href="#">Kate Morris– Wiltshire Council Youth Offending Team</a> The YOT deals with both voluntary and statutory (court) referrals with the aim of preventing re-offending in under 18s More details of the Youth Offending Team can be found here: <a href="https://www.wiltshire.gov.uk/article/1446/Youth-offending">https://www.wiltshire.gov.uk/article/1446/Youth-offending</a>
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**Royal Wootton Bassett & Cricklade Area Board  
Community Safety Forum – Report to Area Board SEPTEMBER 2022**

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<b>Police update</b>	ASB patrols in Cricklade Tackling Graffiti in RWB (offenders referred to YOT) Police have busy been working on festivals and events.
<b>DWFRS</b>	
<b>Parish/Town issues</b>	

The September meeting was cancelled due to the death of Her Majesty Queen Elizabeth II.

The next meeting is scheduled for October 14<sup>th</sup> where we will hear from Lisa Colombi on Contextual Safeguarding.

Report by  
**Cllr Allison Bucknell**  
**14th September 2022**

## Royal Wootton Bassett and Cricklade CATG (now Local Highway and Footway Improvement Group - LHFIG)

**Date of meeting: Wednesday 7<sup>th</sup> September 2022. Cricklade Town Council offices.**

**Chair – Councillor Bob Jones, Highways Officer – Steve Hind**

Notes taken by Steve Hind

	Item		Actions and recommendations	Who
1.	<b>Attendees</b>	Cllr Bob Jones (Chair), Cllr Allison Bucknell, Cllr Jacqui Lay, Cllr David Bowler, Cllr Steve Bucknell, Cllr Mary Champion, Jim Gunter (Broad Hinton & Winterbourne Bassett), Ray Thomas (Purton), David Lloyd (Latton), Kevin Woolnough (Tockenham), Stephen Walls (RWB), Nic Hughes (RWB), Mark Clarke (Cricklade), Luke Curtis (Lydiard Millicent), Guy Rickett (Clyffe Pypard), Steve Hind (Wiltshire Council - Highways Principal Engineer), Martin Cook (Wiltshire Council – Highways)	<b>Area Board to note</b>	<b>AB</b>
	<b>Apologies</b>	Broad Town PC		
2.	<b>News and Updates</b>			
3.	<b>CATG/ LHFIG Budget</b>	Not discussed (See attached).	<b>Area Board to note</b>	<b>AB</b>

4. Top 5 Priority Schemes (A List)				
	Item	Latest Update	Actions and recommendations	Who
	<b>11-20-06</b> <b>C114 Water</b> <b>Eaton</b> Submitted 20/03/2020  Gates, signs and road markings	<p>Scheme to be funded by Latton PC £10K budget            Site meeting undertaken with Bob Jones to establish a proposal.</p> <p>Initial proposal suggested not approved.            Further request to investigate build outs.            Wiltshire Council will not allow build outs in unlit areas or on derestricted roads. Bob Jones to discuss with Parvis.</p> <p>No engineering resolution had been identified. A speed limit review was considered unlikely to result in a reduction in the limit, however Bob Jones would go to the Parish to ask whether they wish to follow that route.</p> <p>Parish Council have requested speed limit review which has been ordered via Atkins. It was confirmed that the Parish had agreed to contribute 25% of the costs.</p> <p>Atkins have undertaken site work. Report to be completed</p>	<b>Area Board to note</b>	<b>AB</b>
	<b>11-20-13</b> <b>Royal</b> <b>Wootton</b> <b>Bassett</b> Longleaze – safe crossing concern	<p>Unlikely to suitable for formal crossing due to conflict of zig zag markings with lay by and shop front.</p> <p>Road marking options discussed and being developed.            Further works to be investigated by Councillors as part of school travel plan.</p> <p>Cost estimate £2000. Drawing proposals submitted to TC for approval.</p>	<b>Close issue</b>  <b>Area Board to note</b>	<b>AB</b>

	Submitted 30/09/2020	<p>It was noted that there is a school travel plan at St. Barts school, but not at Longleaze more information was required from officers dealing with 'Taking Action on School Journeys'.</p> <p>Town Council agreed proposal and 25% contribution 22/3/22. Works complete</p>		
	<b>11-21-11 Broad Hinton</b> Elm Cross Junction – safety measures Submitted 14/08/2021	<p>TEAMS meeting undertaken and following site visit. Solutions for signing amendments being considered. This location also qualifies for local safety scheme assessment.</p> <p>Officers reported that the estimated cost of this scheme was £4,000. Detailed drawings and costs to be developed. 25% Parish Council contribution was confirmed.</p> <p>Works complete.</p>	<b>Close issue.</b>  <b>Area Board to note</b>	<b>AB</b>
	<a href="#">Issue 5083</a> <b>PURTON:</b> Submitted 10/01/2017  Road priorities at Tadpole	<p>Experimental order for prohibition of entry and exit at C70 Hayes Knoll Road commenced on 24<sup>th</sup> May 2021</p> <p>Continuous amendments and replacements of barriers which are being removed by objectors.</p> <p>Six-month consultation period complete. Report to be written. Measures to be maintained.</p>	<b>Area Board to note</b>	<b>AB</b>

	Lane, B4533 and the C70	<p>Parish reps confirmed the refresh of white lines is complete.</p> <p>Report, including local responses is being prepared for consideration by the Cabinet Member due to be complete shortly.</p>		
	<p><b>11-20-02/03 Cricklade</b> Submitted 21/01/20</p> <p>Effectiveness of crossings to be investigated</p>	<p>Investigation of crossings in High St and Calcutt St. Report produced considering use of 'Modustar' globes on belisha beacons. The report recommended only two of the crossings were suitable for these globes.</p> <p>Cricklade TC have rejected the proposals and wish to proceed with all 4 crossing upgrades.</p> <p>Officers have identified concerns about the scheme, including impact of beacons upon neighbouring residents.</p> <p>It is possible for the 4 upgrades to be implemented, upon condition that the Town Council formally accepts responsibility for additional risks identified by officers, in writing to the Highways officer and that the Town Council informs neighbouring residents of the proposed scheme and confirms a contribution of 25% of the total cost.</p> <p>Upgrade to 'Modustar' globes implemented for all four crossings. Cost approx. £12k. 25% TC contribution agreed.</p>	<p><b>Close issue.</b></p> <p><b>Area Board to note</b></p>	<b>AB</b>
	<b>11-21-10 Broad Hinton</b>	<p>Investigation being undertaken regarding signage and road marking improvements.</p> <p>These have been shared with the Parish Council.</p>	<b>Area Board to note</b>	<b>AB</b>

	<p>Submitted 14/08/21</p> <p>Extension to 50mph from Elm Cross to beyond Winterbourne Bassett turning.</p>	<p>Parish Council was asked to respond to the proposed scheme.</p> <p>It was noted that there may be surfacing work planned at this spot soon. Officers to liaise further to establish most cost-effective approach to implementation.</p> <p>Scheme to be linked with 11-21-11 at Elm Cross. Implementation to be completed.</p>		
<p><b>5.</b></p>	<p><b>Update on Priority B issues:</b></p>			
	<p><b>11-19-08 Lydiard Tregoze</b></p> <p>Submitted 11/11/2019</p> <p>Request for extended 40mph speed limit</p>	<p>Unsuitable for 40mph extension. Re consideration of preventing right turn into Sally Pussey's Inn.</p> <p>Signing scheme developed and consideration of road marking solution to deter vehicles parking in turning lane for the Inn. Consideration also given to possible signing for vehicles turning in and out of Spittleborough Farm and cemetery but assessed as not appropriate.</p> <p>Cost Estimate £3,000. The Parish Council representative confirmed a 25% contribution towards the scheme.</p> <p>Signing implemented. Road markings to be implemented under the ad hoc process. To be completed in Sept/ Oct due to staff absences.</p>		

	<p><b>11-22-3 Cricklade</b> Submitted 09/02/22 Speed limit on approach to Cricklade from the east.</p>	<p>Existing traffic order information obtained but nothing available to determine the speed limit within the street lit area.</p> <p>Speed limit review required from the A419. Cost not for CATG as this is an anomaly which needs to be resolved within Highways.</p>	<p><b>Issue to be on list for monitoring.</b></p> <p><b>Priority B to be given to 11-22-16 Chelworth crossroads improvements.</b></p> <p><b>Area Board to note</b></p>	<p><b>AB</b></p>
	<p><b>11-22-1 Lydiard Millicent</b> Submitted 04/02/22 Greenhill Crossroads speed reduction.</p>	<p>Collision info obtained and initial site visit undertaken. One injury collision within the latest 5-year period.</p> <p>Site meeting required.</p>	<p><b>Move to Priority A list</b></p> <p><b>Parish Council / officer site meeting.</b></p> <p><b>Area Board to note</b></p>	<p><b>LC/SH</b></p> <p><b>AB</b></p>
	<p><b>11-21-2 Bradenstoke</b> Submitted 19/02/21 Dropped kerbs</p>	<p>Discussion and site visit undertaken. To be delegated</p>	<p><b>Move to Priority A list</b></p> <p><b>Area Board to note</b></p>	<p><b>AB</b></p>

<b>6. Prioritisation of issues</b>			
To agree prioritisation of issues below should any priority A/B issues be completed			
<b>PARISHES</b>	<b>PRIORITY 1</b>	<b>PRIORITY 2</b>	
Broad Town			
Clyffe Pypard & Bushton	11-22-10 The Barton signs and road markings	11-22-15 Youth Hostel to be removed from signs	
Cricklade	11-22-16 Chelworth Crossroads improvements <b>Move to Priority B list</b>	11-22-17 The Causeway pedestrian improvements	
Latton	11-22-7 traffic calming		
Lydiard Millicent	11-22-2 The Elms/Washpool – speed reduction <b>Move to Priority B list</b>		
Lydiard Tregoze	11-21-4 Hook – footway safety from Hook to Coped Hall roundabout.	11-21-15 Hook – pedestrian path, Hook St to Bolingbroke Arms	
Lyneham & Bradenstoke	11-21-1 Lyneham – junction visibility (near Tesco)		
Marston Meysey			
Purton	11-21-8 Manor Hill, speed reduction	11-22-9 Mustang Way, Moulden View – No waiting	
Royal Wootton Bassett	11-22-12 A3102 Junction with Whitehill Lane/ New Road - improvement	11-22-13 Community garden nature reserve – ROW issue	

	Tockenham			
	Broad Hinton and Winterbourne Bassett	11-22-14 Junction signing – Highden Lane with Broad Town Road		
				<b>AB</b>
<b>7.</b>	<b>Minor Signing schemes to be paid for by Town/ Parish Councils</b>			
	There were no schemes to be considered on this occasion.		<b>Area Board to note</b>	<b>AB</b>
<b>8.</b>	<b>Date of Next Meeting</b>			
	7 <sup>th</sup> December 2022		<b>Area Board to note</b>	<b>AB</b>

**Report To** Royal Wootton Bassett and Cricklade Area Board  
**Date of Meeting** Wednesday, 28 September 2022  
**Title of Report** Royal Wootton Bassett and Cricklade Area Grant Report

### Purpose of the Report

- To provide detail of the grant applications made to the Royal Wootton Bassett and Cricklade Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

### Area Board Current Financial Position

	Community Area Grants	Young People	Older and Vulnerable People
<b>Opening Balance For</b> 2022/23	£ 24,639	£ 19,916	£ 7,700
<b>Awarded To Date</b>	£ 3,381	£ 0.00	£ 500
<b>Current Balance</b>	£ 21,258	£ 19,916	£ 7,200
<b>Balance if all grants are agreed based on recommendations</b>	£ 11,258	£ 17,001	£ 5,700

### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG709</a>	Community Area Grant	Royal Wootton Bassett RFC	Royal Wootton Bassett RFC Solar Panels	£37000.00	£5000.00
<b>Project Summary:</b> Looking to install solar panels on gymnasium building.					
<a href="#">ABG804</a>	Community Area Grant	Jubilee Gardens 1978 Ltd	Jubilee Gardens new Greenhouse	£10000.00	£5000.00
<b>Project Summary:</b> The charity needs £10,000 to replace, install and maintain a new industrial greenhouse. Our current greenhouse is over 30 years old and is beyond economic repair. The funds we had set aside to replace the existing greenhouse had to be used during the COVID pandemic, to keep the essential activities of the charity running.					
<a href="#">ABG767</a>	Older and Vulnerable Adults Funding	Wiltshire Music Centre	Celebrating Age Wiltshire	£11065.00	£1500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>Celebrating Age Wiltshire (CAW) will use arts &amp; heritage activities to reach the most isolated older people in the Royal Wootton Bassett &amp; Cricklade area, helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty, ill health, dementia, poor mobility or caring responsibilities. Our programme has developed four different strands of both live and online activity to meet the needs of this group. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.</b></p>					
<a href="#">ABG787</a>	Youth Grant	Cricklade Town Council	Cricklade Local Youth Network	£10630.00	£2915.00
<p><b>Project Summary:</b>  <b>The project will enable Cricklade Town Council to continue to provide funding for youth workers to come to Cricklade twice a week to provide positive activities for young people in a safe space. The youth workers spend time interacting with the youth and they provide education and support using various methods and ways, such as discussions, demonstrations, interactions with outside bodies, to ensure the youth are engaged and interested. Cricklade Town council also provide the funding so that the young people have an hour a week in the main sports hall in Cricklade Leisure Centre where they do a variety of sporting activities and challenges. By taking part in the activities, they are learning to work as part of a team, mixing with different people and co-operating with others to achieve specific goals. The youth workers are also signposting young people and their families to other outside bodies that can provide help and support that they would not necessarily have knowledge of, or access to. Within the last quarter they have made referrals to the local foodbank, referred 2 young people to the MASH team, and a further young person is receiving extra support through the community mentoring scheme. Inspire to Aspire plan to have a concentrated focus on football for the next academic year. They plan to have Alana, an ex-England under 15s football player, join Rob on each session to help with signposting and support for the young people in the sessions who are showing potential with their football skills. Rob and Alana are also looking to reach out to the young people through the most popular social media platform, Instagram and TikTok, to encourage them to take part in challenges such as football and dance routines and also promote the youth club. A positive of the work already undertaken has been that the Rise Trust now has 47 registered young people in Cricklade and they are seeing more young people attending each week and with the youth being less detached in the session. They are also seeing more young people in the Leisure Centre area where the sessions are run and less outreach work has been needed, where the youth workers would walk around the town trying to get the young people engaged in positive activities, this is an improvement that has been beneficial to the whole town.</b></p>					

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## 2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## 3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **4. Financial Implications**

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **5. Legal Implications**

There are no specific legal implications related to this report.

## **6. Human Resources Implications**

There are no specific human resources implications related to this report.

## **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## **Report Author**

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